

Terms and Conditions

You are required by law to register this must include the following information.*

- Full name Permanent address in full including post code
- Permanent & mobile telephone number
- Vehicle registration number if applicable
- Passport number for overseas visitors
- Company name, address & telephone number. (if on business)
- Next destination. (overseas visitors only)

* Immigration (hotel records) order 1972, as amended

Terms and Conditions of Payment and Stay

- Where no advance reservation has been made payment will be requested in advance
- Bookings require a 20% deposit to be paid prior to arrival
- Final payment is due 4 weeks prior to arrival
- In the case of long stay guests payment is due on Friday of each week
- Payment can be made in cash, cheque supported by a current bank cheque guarantee card up to the card limit made payable to Shire End Farm or debit or credit card via Paypal
- Company cheques by prior arrangement
- The management reserve the right to refuse admission
- Damage however caused will be charged in full
- The management reserve the right to request proof of identity
- Check-in is between 4 p.m. and 8 p.m. unless otherwise agreed by prior arrangement. Where guests arrive after 4 p.m. there will be a key available for collection
- On day of departure rooms must be vacated by 11 a.m.
- Smoking is not permitted in the Gate House
- Parking permits where issued will be charged at £100.00 if not returned (to cover all costs)
- Lost keys will be charged at £150.00 (to cover cost of changing locks & key replacement)
- Parking - There is ample parking in the drive, however cars are parked at owner's risk

Cancellation Policy*

- Cancellations can be accepted up to 1:00pm (13:00) 2 days PRIOR to your booked arrival without incurring a cancellation charge
- Cancellations received after this time will incur a £100 cancellation fee which will be charged to your credit/debit card, or in some cases, invoiced to you or your company
- Deposit will be forfeited on all cancellations
- If accommodation has been completely pre-paid, a refund, less £100 cancellation fee (if late cancellation) and deposit will be given

* We adhere strictly to our cancellations policy